**Middlesbrough Youth Theatre (MYT) Attendance Policy**

**Purpose and aims of the procedure**

To ensure the smooth running of the group, and that students are able to progress to the best of their ability without being held back by issues of attendance.

**Expectations of attendance**

Attendance expectations change dependant upon whether we have a show to work on. However, generally speaking we expect students to attend **all** Saturday sessions, plus any show rehearsals they are called to.

There will occasionally be additional lessons and workshops, however it will be made clear when these are optional extras.

**Impact of irregular attendance**

Middlesbrough Youth Theatre wishes to ensure that all students learn at a rate that is appropriate for their individual learning journey. Regularly missing sessions slows their progress, as well as impacting on those around them who may have to redo things as a result of missing students.

**Terms of attendance**

* All students are expected to attend all required sessions.
* Missing more than **3 weeks** of required sessions will result in removal of the student from our books.
* Attendance below 75% will result in the triggering of disciplinary procedures.
* We recognise that some of our students have health issues or family situations that mean they may be missing more than would ordinarily be expected. In these cases we aim to support our students to the best of our ability and would not penalise students for situations outside of their control.
* If you have issues with attendance and need to discuss it please speak to a leader, we can’t support students if we don’t know what is happening.